

ROCKAWAY BOROUGH  
BOARD OF HEALTH MEETING  
March 12, 2013

A regular meeting of the Rockaway Borough Board of Health was called to order at 6:30 PM by Board President, Jean Rueter. This meeting was held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, and location of the meeting in Rockaway Borough on the Municipal Bulletin Board in the Municipal Building and filing notice of the meeting to those persons or entities requesting notification and also by notifying the Morris County Daily Record by emailing them the Annual Resolution adopted by the Board of Health of January 8, 2013. The Annual Resolution, which included this meeting date, will be advertised in the Morris County Daily Record on January 10, 2013 and the Citizen, the official newspaper of the Rockaway Borough Board of Health, on January 8, 2013.

ROLL CALL:

PRESENT: CYNTHIA RUETER, PRESIDENT  
JEAN RUETER  
JACQUELINE KOURY  
PAT GIANNETTI  
CHRISTINE RADZAI  
DEBBIE BERNARDO  
MELISSA BURNSIDE  
MARK CAPUTO, HEALTH OFFICER

REGULAR MEETING: 6:30PM

Approval and/or corrections to the minutes of the February 12, 2013 Board of Health Meeting. The motion to approve the minutes was made by Jean Rueter and seconded by Christine m. Radzai.  
ALL IN FAVOR.

**OLD BUSINESS:**

**Dog/Cat Licensing**

We will update the dog and cat licensed for the next meeting.

**Vermin Activity Report**

No rat or bed bug complaints for the past month.

**Local Health Shared Services Update**

Mark said Mine Hill has agreed to a three year contract. The regional systems is intact for the next three year.

### **Upcoming Public Health Screenings**

Blood Pressure Screening	3-13-13 (Community Center)
Flu Clinics	None – Out of Vaccine
Male Cancer Screening	4-16-13
Female Cancer Screening	3-14-13
Chem 23	6-1-13 Health Fair

### **Board Member Vacancy**

Mark was asked to look at candidate to fill the board. The candidate should be a Rockaway Borough resident. Mark put Michelle Spell from Ava’s Cupcakes on the agenda for the candidate For the vacancy .Jean wanted to know if you could consider Anthony’s Pizzeria. Jean wanted to know if someone from That’s Sandwich Shop. Jean also said the Italian place around the corner from Quick Check. Mark said he would call them and find out who would be interested. Mark said he looked at the ordinance with Sheila and didn’t say anything about having to be a resident.

### **NEW BUSINESS**

#### **Health Fair**

Ginny has already reached out to Atlantic Health. Jean said Christine said that the Methodist Church is planning a Health Fair also Mark said he would reach out to find out the date. Jean said Eric from the Hearing Center from Denville usually comes. It is June 1<sup>st</sup> at the Assembly of God. Christine Radzai said she also spoke to Atlantic Health. They want a minimum of five hours and about thirty to thirty five people. They would have a bus so they wouldn’t take up room from the Health Fair. Mark said that they should put it on the message board for pre registration. Mark thinks Ginny also reached out to St. Clare’s. Melissa said the High School had a lot of Vendors at their Health Fair.

#### **Morris Regional Public Health Partnership Annual Meeting**

Mark said this is a service that allows us to meet our obligation to create a Community Health Improvement Plan (CHIP). The Annual Meeting is April 4<sup>th</sup> from 8:45 – 11:00 am. A Healthy Breakfast Buffet will be served. Mark said if anyone is interested please let him know.

#### **New LEHR Reporting**

Mark said he sat in on a Webinar with the state health department. They have revamped the annual local health report requirement. It use to be a hundred pages on the computer. They have changed to a spread sheet. Mark passed around a sample sheet. Mark wants to know if this would be a

better report. Christine said if this is easier for us let try it. Mark said it would be more uniformed than the old report.

### **Canine Influenza**

Mark said we received a report of a canine influenza at Pawsitive in Rockaway Borough. Mark said he spoke to Dr. Campbell from the state. He said that it also so should be registered because it's a doggy day care were the dogs are together in one room. Mark said we were in touch with the McWilliams from Pawsitive. Christine wanted to know if we inspect the groomers and Mark said we do not inspect the groomers.

### **CORRESPONDENCE**

No Correspondence

### **OPEN TO THE PUBLIC**

No comment by public

### **STAFF REPORTS**

Jean said there was a Daniel Street is not in Rockaway. Jean said there are a few streets that are not in the borough. They are in the Township. Christine wanted to know is they cleaned up the debris at 84 or 86 Rockaway Avenue. Christine wanted to know if the grease report was all food establishment Mark said no it was one food establishment. The eggs at McDonald's were tested and came back negative.

### **VOUCHERS:**

St. Clare's Hospital	Requisition #3239	\$150.57
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Motion to approve the voucher made by Christine Radzai and seconded by Debbie Bernardo.  
ALL IN FAVOR.

The motion to adjourn the meeting was made by Jean Rueter and seconded by Pat Giannetti to adjourn the meeting. ALL IN FAVOR TIME: 7:30pm

Mark Caputo, HO, Secretary  
Rockaway Borough Board of Health