

ROCKAWAY BOROUGH
BOARD OF HEALTH MEETING
February 12, 2013

A regular meeting of the Rockaway Borough Board of Health was called to order at 6:30 PM by the Board President. This meeting was held pursuant to the New Jersey Open Public Meeting Act. Adequate notice of the meeting has been provided by posting written notice of the time, date, and location of the meeting in Rockaway Borough on the Municipal Bulletin Board in the Municipal Building and filing notice of the meeting to those persons or entities requesting notification and also by notifying the Morris County Daily Record by emailing them the Annual Resolution adopted by the Board of Health of January 8, 2013. The Annual Resolution, which included this meeting date, will be advertised in the Morris County Daily Record on January 10, 2013 and the Citizen, the official newspaper of the Rockaway Borough Board of Health, on January 8, 2013.

ROLL CALL:

PRESENT: CYNTHIA RUETER, PRESIDENT
JEAN RUETER
JACQUELINE KOURY
PAT GIANNETTI
CHRISTINE RADZAI
MARK CAPUTO, HEALTH OFFICER

REGULAR MEETING: 6:30PM

Approval and/or corrections to the minutes and reorganization meeting, of the JANUARY 8, 2013 and December 11, 2012 Board of Health Meeting. The motion to approve the minutes was made by Christine Radzai and seconded by Jean Rueter.
ALL IN FAVOR.

OLD BUSINESS:

Mark asked that Cynthia sign the St. Clare's agreement. The motion to approve the signature by Cynthia Rueter was made by Jean Rueter and seconded by Christine Radzai. **All IN FAVOR.**

Dog/Cat Licensing

We have 377 for dogs and 112 for cats. We will be wrapping the licenses by February 28th. We hope to have the licenses done by the June meeting.

Vermin Activity Report

There was one complaint at 10 Hillside Avenue. There is a retaining wall around the property and the rats had burrowed into the rock wall. They called in an exterminator and are treating the premises. Christine Whitehouse went out to investigate. A violation was issued to the landlord. We are continuing to investigate overcrowding. It is listed as a two family rental.

Local Health Shared Services Update

Here is a brief update to our shared services for Rockaway Borough. Both agreements are in the hands of our council. Jack is waiting to hear from the state in regard to the budget. Our Health agreement has been approved along with Animal Control with Rockaway Borough. Roxbury and Randolph is on- going. The Randolph Mine Hill agreement we are waiting for Mine Hill. The Randolph Pound moving to the old Seeing Eye faculty. It has three large kennel buildings.

Upcoming Public Health Screenings

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| Blood Pressure Screening | 3/6/13 (Community Center) |
| Flu Clinics | None – Out of Vaccine |
| Male Cancer Screening | 2/26/2013 |
| Female Cancer Screening | 3/14/13 |
| Chem 23 | 3/7/2013 (Randolph Municipal Bldg.) |

Board Member Vacancy

Mark has Ginny calling the school nurses to see if they are interested. Jean said we have enough nurses on the board. Sheila is waiting for board to give her some names. Jean said we need someone other than a medical person. Mark said he will look into the food establishment licensing records.

The Rockaway Health fair will be schedule for June 1st right after the chem. 23 clinic. Christine suggested we can get New Jersey Blood Drive van.

NEW BUSINESS

Rockaway Borough Health Department Annual Report

Mark has a hand out showing what the Health Department does during the month. We inspect the beauty parlors, nail salons, and issue the COH in the borough. The Animal Control Officers response to all calls during the day and on weekends. Our public nurses have female and male cancer screening, Chem 23 and Flu Clinics.

Board of Health Performance Standards: NJAC 8:52-1 et seq

Mark distributed copies of the performance Standards to the council.

Inter-Department Complaint Procedure

Mark has added this to the agenda. Non health related issues that are observed in the communities. Mark said we should have a procedure how we go about handling the non health related issues. So we can give these issues to the right agencies that handle these issues.

Christine made a motion to approve Inter- department complaint procedure seconded by Jean Rueter. ALL IN FAVOR.

Carol Willard Resolution

Mark has a resolution for Carol Willard she never miss a meeting. She had to resign because she is moving out of Rockaway Borough.

CORRESPONDENCE

Vaccine for Children Compliance Letter is from October. Mr. Bors audited our immunization program and found everything to be in order.

OPEN TO THE PUBLIC

No comment by public

STAFF REPORTS

Mark said that all of food establishment were satisfactory. Paradiso's has a new owner. The nurse's report had one salmonella case investigation.

VOUCHERS:

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| Health Screening Brochures | \$95.00 |
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Motion to approve the voucher made by Christine Radzai and seconded by Jean Rueter.
ALL IN FAVOR.

The motion to adjourn the meeting was made by Christine Radzai and seconded by Jean Rueter to adjourn the meeting. ALL IN FAVOR TIME: 7:36pm

Mark Caputo, HO, Secretary
Rockaway Borough Board of Health